

## **JOB POSTING – STORE ASSOCIATE, LEE’S SUMMIT**

### **Opportunity – Store Associate at our Lee's Summit Thrift Store**

The Store Associate is responsible for assisting our processing and sales floor teams the Lee's Summit Thrift Store, Monday through Saturday, as set forth by our retail operations guidelines. The perfect candidate will have experience working with volunteers. They will be able to be on their feet for long periods of time. They should be courteous and enjoy working with the public.

### **Essential Duties of the Store Associate**

- Closing and opening the store, as needed.
- Adhere to Hillcrest employee handbook and retail policies and engage customers, volunteers, staff, and donors with values that reflect our ministry.
- Attending to customer requests or inquiries in the store.
- Operating point of sale system.
- Sorting, hanging, and pricing clothing.
- Putting away wares and clothing as needed.
- Making sure that the store is always clean and properly organized.
- Follow closing checklist.

### **Qualifications**

- A high school diploma or equivalent.
- Ability to process information and merchandise through computer system and POS register system.
- Ability to communicate with employees, customers, and donors.
- Ability to read, count, and write to accurately complete all documentation.
- Ability to operate and use all equipment necessary to run the store.
- Ability to work varied hours/days and be reliable.

### **Additional Details**

This is a part-time position located at our Lee’s Summit, Missouri thrift store. Hours will vary Monday - Saturday based on availability.

Salary range for this position is \$12.00 - \$15.00 per hour based on experience.

To apply, email your resume and references to Kay Williams, Store Manager at [kwilliams@hillcrestkc.org](mailto:kwilliams@hillcrestkc.org).

*Hillcrest Ministries of MidAmerica, Inc. is an Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable.*