

## **JOB POSTING – STORE ASSOCIATE**

### **Opportunity – Store Associate**

The Store Associate is responsible for assisting our processing and sales floor teams our Hillcrest Thrift Stores. The perfect candidate will have experience working with volunteers and in retail settings. They will be able to be on their feet for long periods of time. They should be courteous and enjoy working with the public.

### **Essential Duties of the Store Associate**

- Closing and opening the store, as needed.
- Adhere to Hillcrest employee handbook and retail policies and engage customers, volunteers, staff, and donors with values that reflect our ministry.
- Attending to customer requests or inquiries in the store.
- Operating point of sale system.
- Sorting, hanging, and pricing clothing.
- Putting away wares and clothing as needed.
- Making sure that the store is always clean and properly organized.
- Follow closing checklist.

### **Qualifications**

- A high school diploma or equivalent.
- Ability to process information and merchandise through computer system and POS register system.
- Ability to communicate with employees, customers, and donors.
- Ability to read, count, and write to accurately complete all documentation.
- Ability to operate and use all equipment necessary to run the store.
- Ability to work varied hours/days and be reliable.

### **Additional Details**

There are part-time positions available at our Lee's Summit, Missouri and Lenexa, Kansas thrift stores. In Lee's Summit, there are two part-time positions available with schedule flexibility Monday – Saturday. In Lenexa, there is one part-time position available with a schedule of 1:30 pm – 6:30 pm Monday – Saturday.

Salary range for this position is \$12.00 - \$15.00 per hour based on experience.

[Click here to apply online](#) or visit <https://hillcrestkc.org/careers/> for more information about our organization.

*Hillcrest Ministries of MidAmerica, Inc. is an Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable.*