

JOB POSTING – COMMUNITY HEALTH NAVIGATOR

Opportunity – Community Health Navigator

The mission of the Hillcrest Community Health Navigator is to connect our residents to medical providers and community resources. They will help to enhance the mental, physical, spiritual, and social health to ensure our residents can successfully move from homelessness to self-sufficiency. The cornerstone of the position will be providing excellent caring support to residents, coordinating care from health providers, and negotiating the health care system as an advocate for our residents. Additionally, the Community Health Navigator will work to connect residents to community resources such as job coaching programs, affordable housing, and transportation.

The perfect candidate for this position will be committed to service and embody the organization's mission. They will be a passionate advocate for our organization, our residents, and those in need of our services. Ideally, they are comfortable working with other faith-based organizations, ministry groups, and volunteers. The candidate will be ready to work in a fast paced, diverse, and collaborative work environment. This person must be trustworthy, confident, and comfortable making important decisions daily. Being ready on day one with experience in serving a diverse population and navigating the Kansas City metro area health system is crucial.

Essential Duties of the Community Health Navigator

- Manage a caseload of Hillcrest residents to provide interventions necessary to maintain optimum health and reduce the emergency room usage.
- Update database systems with most recent information.
- Follow up with residents recently seen in the emergency department.
- Establish and maintain effective ongoing relationships by facilitating communication and coordination with residents and their primary care physicians.
- Assist in scheduling health related appointments for residents.
- Monitor overall health and activity levels to promote a healthier lifestyle.

Qualifications

- A bachelor's degree with coursework in the medical field, social work, sociology, or psychology is preferred.
- Understanding of medical resources in the Kansas City metro area.
- Knowledge of working with vulnerable populations.
- Ability to complete work in a timely, accurate, confidential, and thorough manner.
- Effective verbal and written communication skills with superiors, colleagues, and individuals inside and outside the organization.
- Ability to exhibit a professional manner in dealing with others and works to maintain constructive working relationships.
- Strong attention to detail and experience balancing ongoing projects with one-time requests.
- Comfortable in networking and public speaking.

- Familiarity with Windows, Office, Google Drive, Gmail, and HMIS or equivalent industry software.
- Ability to travel to Hillcrest sites throughout the Kansas City metro area.

Additional Details

This is a full-time position located at our Kansas City, Kansas housing campus. Candidates must be willing to work in our offices daily. Typical hours for this role are 9 am – 5 pm, Monday through Friday. There will be after-hours events and activities that will require additional hours on evenings and weekends. In addition, the Community Health Navigator will be on-call for any resident medical emergencies that may occur.

Salary range for this position is \$36,000 - \$45,000 based on experience and credentials.

[Click here to apply online](#) or visit <https://hillcrestkc.org/careers/> for more information about our organization.

Hillcrest Ministries of MidAmerica, Inc. is an Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable.